

CONSENT AGENDA ITEM IX.1

Date: January 13, 2010

Item: **STAFF ACTIVITIES REPORT THROUGH NOVEMBER, 2009**

Background: The City Council will be provided with a Staff Activities Report at the first meeting of every month. The report will cover staff actions and updates on projects through the previous month.

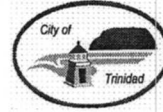
Changes from the previous report will be shown in ***bold italics*** so that the Council members can follow both the history of an activity and see the progress that has been made since the last Report.

The report concentrates on projects and is directly related to the Special Grant and Projects Budgets in the adopted City Budget. This month will also begin a monthly reporting on the rental activity at Town Hall for the previous month.

Staff Recommendation:

Receive and file the Staff Activities Report, or take whatever other action is deemed appropriate by the Council.

Attachments: Staff Activities Report through December, 2009.



STAFF ACTIVITIES REPORT

Through December, 2009

A Staff Activities Report is provided to the City Council at the first Council meeting of every month. Additions to the previous report will be indicated in ***bold italics***. Old information will be left on this report for several months and then removed or updated. This report is prepared by Steve Albright, City Manager, with input from staff members and contracted consultants.

The Staff Activities Report focuses on specific projects, the status of requests to the staff from the Council, and other ongoing items where progress can be reported. It is now being organized under the six primary City functions: City Administration; Police Department; Fire Department; Public Works Department; City water Department; and the City Cemetery.

City Administration:

1. Second FY2010 Budget Amendment and supporting documentation. The first Budget Amendment was adopted in September, and the new Budget has been printed and distributed to the Council members. A copy is also available for review in Town Hall and is available for viewing on the City's web site. ***A proposed second mid-year Budget Amendment will be presented to the Council in February 2010.***
2. 2008-09 Annual Audit. The annual audit has been prepared by Marcello & Company for a number of years. A "Request for Proposal" (RFP) process to solicit a new audit firm to prepare the next annual audit was approved by the Council, and a new audit firm will be selected in the next couple months. Due to other work and obligations, staff has not completed the RFP process (identification, sending the Proposal, answering questions, interviews, etc.). As a result, Marcello was asked to submit a proposal in the form of an Engagement Letter, and that will be proposed to the Council at the December meeting. ***The Council approved that action, and the on-site work is to begin on January 11, 2010.***
3. City Web Site. David Peake Designs has completed the new City website, and it was activated in October. ***It remains a work in process, and staff is being trained to make corrections, deletions, and additions as ongoing updates to keep***

the web site current. While there remains a lot of work to bring the new site up-to-date, progress is being made.

4. Improvements to the City's filing/record-keeping system. *CMM has completed and submitted the annual Streets and Roads Report and the State Finance Report. The firm is also working with Marcello to provide the year end financials required for the audit report. In addition, in January the staff will begin to include a monthly report on the rental of Town Hall for the previous month.*
5. Creating a 5-year Capital Improvement Plan for the City of Trinidad. No action has been taken.
6. Tsurai Management Plan Implementation. There is no new information to report publicly on this process. The City Council will again be meeting in Closed Session to discuss the terms and conditions of a real potential real estate transaction. Any actions will be reported at the public meeting.
7. General Plan. The General Plan update at the Planning Commission level is an ongoing process. The Commission has provided the Council a schedule for delivering General Plan Elements to the City Council over the next six months. The Land Use Element was presented to the Council in October. The Council agreed to have periodic additional monthly meetings to receive and discuss the elements of the Plan. The new General Plan, now scheduled for Council adoption hearings in June, 2010, then needs to be forwarded to the California Coastal Commission for consideration, and after that there will be conforming changes to the Zoning Ordinance. *A proposed joint meeting of the Commission and the City Council is being arranged for January 2101.*
8. On-Site Waste Water Treatment (OWTS) Ordinance. The City Council adopted the Ordinance on December 10, 2008 after conducting an extensive public hearing. There were no changes made to the proposed Ordinance when it was adopted. The next step is for the Planning Commission to consider adopting the implementing Guidelines, as is required by the Ordinance. Staff has had multiple meetings with the County Health Department regarding interagency cooperation in implementing the OWTS. *In November, Planning Commission requested that a change in the OWTS Ordinance be made to make either the City manager (administratively) or the City Council responsible for approving the implementation guidelines.*
9. Accessory Dwelling Unit (ADU) Code. The Planning Commission has completed its work on a proposed ADU Ordinance that would put the City of Trinidad in compliance with State requirements. The ordinance was referred to the City Attorney for review in early 2008. The Planning Commission has recommended that it be considered by the City Council, but that will not happen until the Council acts on the OWTS Ordinance. The proposed ADU Ordinance is

on the City's website as a downloadable document for public review and comment.

10. Vacation Units Regulations. Guidance to staff in preparing some form of regulations regarding Vacation Dwelling Units was provided by the Council at the November meeting. The Council passed an Urgency Ordinance which in effect places a moratorium on any new Vacation Dwelling Units, and it also initiated the formation of an Advisory Committee to make recommendations on some permanent form of regulating Vacation Dwelling Units.

Status of Grants and Funding Programs

- ***Project Name: Gateway Project***
Source of Funds: CA State Transportation Improvement (STIP)
Amount of Funding: \$145,000
Local Match/Source:
Status: Environmental Complete, Design Complete, Construction in 2010
- ***Project Name: Main and Trinity Safety Improvements***
Source of Funds: Federal High Risk Rural Road Funds (HR3)
Amount of Funding: \$360,000
Status: Environmental Complete, Design Complete, Construction in 2010
- ***Project Name: Original Library/Museum Improvement Project***
Source of Funds: Federal Transportation Efficiency Act
Amount of Funding:
Status: Project Complete, Reimbursement Pending
- ***Project Name: New Library/Museum Road***
Source of Funds: CA State Proposition 1B
Funding Amount: \$100,000
Status: Road Open, Project 80% Complete
- ***Project Name: Library Museum Project Access Improvements***
Source of Funding: American Recovery and Reinvestment Act (ARRA)
Amount of Funding: \$186,000
Status: Environmental Complete, Design Complete, Construction in 2010
- ***Project Name: Azalea and Pacific Streets Reconstruction***
Source of Funds: CA State Transportation Improvement (STIP)
Amount of Funding:
Status: Environmental in Process
- ***Project Name: Energy Efficiency and Conservation Block Grant (EECBG)***
Source of Funding: American Recovery and Reinvestment Act

Amount of Funding: \$25,000

Status: Grant Application to be submitted by 1/15/10

- ***Project Name: North Coast Energy Independence Program***
Source of Funds: State Assembly Bill 811 Authorization
Amount of Funding: N/A, Loan Program to Property Owners
Status: Program/Rules being established
- ***Project Name: Safe Drinking Water Revolving Fund (SDWSRF)***
Source of Funds: State Department of Public Health, Revolving Loan Fund
Amount of Funding: Undetermined
Status: Application to be submitted by February 4, 2010
- ***Project Name: Turbidity Meter***
Source of Funding: CA State Proposition 50
Amount of Funding: \$60,000
Status: Letter of Commitment from State in 2008; contract incomplete due to funding freeze.
- ***Project Name: Drainage Improvements (ASBS Project)***
Source of Funding: CA State Proposition 84
Amount of Funding: \$2,500,000
Status: Pending due to State funding freeze.
- ***Project Name: Trinidad Pier Reconstruction (ASBS Project)***
Source of Funding: CA State Proposition 84
Amount of Funding: \$2,500,000
Status: Pending, due to State funding freeze.

Police Department

1. ***Monthly Statistics and Financial Report.*** The Police Chief is again emailing to the staff and Council a weekly report on statistics related to operations of the Trinidad Police Department. Other specific information will also be provided to the Council by the Police Chief on a periodic basis by email. The Police Chief also frequently distributes Press Releases regarding Department actions.
2. ***Public Safety.*** ***Regarding traffic safety issues on Trinity and Edwards Streets, Police Chief Thrailkill will be presenting his recommendations along with a report from Winzler & Kelly at the January City Council meeting.***
3. ***Staffing.*** ***Matt Shaw has resigned from his position as a Trinidad Police officer, effective January 5, 2010. Reserve Police Officer Ryan Lemons has been offered the opportunity for promotion to a full-time police officer. If this***

happens, then the Police Department will immediately begin recruiting for another Reserve Officer.

4. **Emergency Services:** The Police Department installed an emergency phone at its location on Trinity Street. This phone is a direct-dial for persons who have true emergencies and attempt to reach the Police Department in person during off-office hours.

Fire Department

1. ***Sign: A new "Trinidad Volunteer Fire Department" sign has been placed above the entry to the Fire Station. The sign was donated.***

Public Works Department

1. **PROP 1B Streets and Safety Maintenance Projects.** Public Works staff has compiled a number of potential projects to expend the funds in this grant that were appropriated for street maintenance and safety projects. Those fund should be expended by 6/30/10.
2. ***Trash Cans: A new small trash can for pet waste has been placed at the end of the sidewalk near the beach. Trash cans for beach trash are still be considered and would be done in cooperation with the Rancheria.***

City Water Department

1. **Rates.** Water rates were increased by the May, 2009 Consumer Price Index, and the rate increase become effective in October. In the meantime, a proposal to the City Council in 2009 to consider a revised rates structure has been discussed in length by the Council, and a public hearing to take testimony and consider the rates structure change was held in November, 2009. Action was delayed pending additional information regarding debt that may need to be incurred for improvements to the treatment system.
2. ***Water Quality: Staff has worked many additional hours in December doe to turbidity problems following significant rain storms and continue to meet treatment standards.***

City Cemetery

No actions to report.

TRINIDAD CITY HALL

P.O. Box 390
409 Trinity Street
Trinidad, CA 95570
(707) 677-0223

Stan Binnie, Mayor
Gabriel Adams, City Clerk



To: **Trinidad City Council**
Date: January 06, 2010
From: Gabriel Adams, City Clerk
Re: **Town Hall Rental Detail – December 2009**

The following is a list of special events and rental rates for the use of Town Hall in December:

12/18/09	Line Dancing Potluck	\$50.00
12/19/09	Chamber of Commerce Christmas Party	No Charge
12/20/09	String Concert	\$60.00

This information will likely be included in the packet for review prior to each regular monthly Council meeting. Feel free to contact me if you have any questions.

Gabriel Adams
Trinidad City Clerk

CONSENT AGENDA ITEM IX.2

Date: January 13, 2010

Item: FINANCIAL STATUS REPORTS

Background: This "Monthly Financial Status Report" is provided to the Council at the first meeting of every month and is produced by Cunningham, Malone & Morton. It provides the Council and the public with a monthly financial status which is intended to be timely and user-friendly.

The status report is done for each department and includes: 1) expenditures from the previous month; 2) expenditures for the year-to-date; 3) the annual budget for a given budget category; and 4) the percent of the budget that has been expended to date.

This Financial Status Report provides the status on seven pages:

- General Fund Revenue;
- 1. General Fund-Administration;
- 2. General Fund-Public Works;
- 3. General Fund-Police;
- 4. General Fund-Fire;
- Enterprise Account-Water Department; and
- Enterprise Account-Cemetery.

The four General Fund Accounts also include bottom-line statements for specific grant or special project budgets. For example, the Village Keepers Fund and the Clean Beaches Grant are included with the General Fund-Administration. Full details of those special project or grant budgets will be available for review but will not be published monthly with the meeting packet.

Staff Recommendation:

Discussion and public inputs, and Council action to receive and file the Financial Status Report

Attachments: Financial Status Report through November, 2009.

CITY OF TRINIDAD

**STATEMENTS OF REVENUES AND EXPENSES
BUDGET AND ACTUAL**

November 30, 2009

City of Trinidad
Statements of Revenues - Budget and Actual
General Fund - Revenues
November 30, 2009
100%
Percent of the Year

	Current Month	Year To Date	Annual Budget	Percent of Budget
1.01 4100 Property Taxes	\$ -	\$ -	\$ 110,200	0%
1.01 4101 Property Tax - Secured	-	-	-	100%
1.01 4105 Property Tax - Current Suppl	-	-	-	100%
1.01 4106 Property Tax - Prior Suppl	-	-	-	100%
1.01 4107.1 Motor Vehicles	-	-	-	100%
1.01 4108 Property Tax - Homeowners	-	-	-	100%
1.01 4110 Property Tax - Interest +	-	-	-	100%
1.01 4113 Public Safety 1/2 Cent	-	-	-	100%
1.01 4114 Property Tax - Documentary Fee	-	-	-	100%
1.01 4119 Property Tax Administration Fee	-	-	-	100%
1.01 4121 In-Lieu Sales & Use Tax	-	-	-	100%
1.01 4122 In Lieu VLF	-	-	-	100%
1.01 4200 Sales & Use Tax	8,000	56,231	210,000	27%
1.01 4300 Transient Lodging Tax	16,629	49,860	48,000	104%
1.01 4605 Traffic Relief Fund	-	-	-	100%
1.01 4606.4 ASBS Grant	-	-	-	100%
1.01 4606.5 Clean Beaches Grant	-	-	-	100%
1.01 4611 Parks & Recreation	-	-	-	100%
1.01 4600 State Grants - Other	-	-	-	100%
1.01 4731 Motor Vehicle in Lieu Tax	-	-	-	100%
1.01 4732 Vehicle License Collection	-	336	-	100%
1.01 4737 Motor Vehicle License Fee Gap	-	-	-	100%
1.01 4761 Blue Bag Sales	-	-	-	100%
1.01 4765 Recycling Revenue	-	-	-	100%
1.01 4901 Peace Officer Standards & Train	-	1,208	1,500	81%
1.01 4902 Reports	-	25	200	13%
1.01 4903 Patch Fund	-	-	-	100%
1.01 4904 Towing Fees	495	995	2,000	50%
1.01 4905 Criminal	25	200	700	29%
1.01 4906 Booking Fees	-	-	-	100%
1.01 4908 Motor Vehicle Fine	10	10	3,500	0%
1.01 4909 Donations/Fundraising/Grants	-	-	1,000	0%
1.01 4910 Airport Security	-	-	-	100%
1.01 4900 Police Revenue - Other	165	280	-	100%
1.01 4990 Other Grants	-	-	-	100%
1.01 5310 Copy Machine Fee	2	31	100	31%
1.01 5320 Interest Income	10,010	22,697	35,000	65%
1.01 5390 Other Miscellaneous Income	1	1	1,600	0%
1.01 5300 Other Income - Other	-	22	-	100%
1.01 5400.2 Planner - Application Processing	150	4,873	10,000	49%
1.01 5400.4 Engineer-Application Processing	-	-	500	0%
1.01 5400.5 Bldg. Insp-Application Process.	2,661	3,924	4,000	98%
1.01 5400.6 Bldg. Insp-Enforcement	-	-	-	100%
1.01 5410 Animal License Fees	-	40	200	20%
1.01 5413 Farmers Market Business License	-	45	-	100%
1.01 5415 Business License	220	3,240	12,000	27%
1.01 5430 Encroachment Permit Fees	50	250	400	63%

City of Trinidad
Statements of Revenues - Budget and Actual
General Fund - Revenues
November 30, 2009
100%
Percent of the Year

	Current Month	Year To Date	Annual Budget	Percent of Budget
1.01 4100 Property Taxes	\$ -	\$ -	\$ 110,200	0%
1.01 4101 Property Tax - Secured	-	-	-	100%
1.01 4105 Property Tax - Current Suppl	-	-	-	100%
1.01 4106 Property Tax - Prior Suppl	-	-	-	100%
1.01 4107.1 Motor Vehicles	-	-	-	100%
1.01 4108 Property Tax - Homeowners	-	-	-	100%
1.01 4110 Property Tax - Interest +	-	-	-	100%
1.01 4113 Public Safety 1/2 Cent	-	-	-	100%
1.01 4114 Property Tax - Documentary Fee	-	-	-	100%
1.01 4119 Property Tax Administration Fee	-	-	-	100%
1.01 4121 In-Lieu Sales & Use Tax	-	-	-	100%
1.01 4122 In Lieu VLF	-	-	-	100%
1.01 4200 Sales & Use Tax	8,000	56,231	210,000	27%
1.01 4300 Transient Lodging Tax	16,629	49,860	48,000	104%
1.01 4605 Traffic Relief Fund	-	-	-	100%
1.01 4606.4 ASBS Grant	-	-	-	100%
1.01 4606.5 Clean Beaches Grant	-	-	-	100%
1.01 4611 Parks & Recreation	-	-	-	100%
1.01 4600 State Grants - Other	-	-	-	100%
1.01 4731 Motor Vehicle in Lieu Tax	-	-	-	100%
1.01 4732 Vehicle License Collection	-	336	-	100%
1.01 4737 Motor Vehicle License Fee Gap	-	-	-	100%
1.01 4761 Blue Bag Sales	-	-	-	100%
1.01 4765 Recycling Revenue	-	-	-	100%
1.01 4901 Peace Officer Standards & Train	-	1,208	1,500	81%
1.01 4902 Reports	-	25	200	13%
1.01 4903 Patch Fund	-	-	-	100%
1.01 4904 Towing Fees	495	995	2,000	50%
1.01 4905 Criminal	25	200	700	29%
1.01 4906 Booking Fees	-	-	-	100%
1.01 4908 Motor Vehicle Fine	10	10	3,500	0%
1.01 4909 Donations/Fundraising/Grants	-	-	1,000	0%
1.01 4910 Airport Security	-	-	-	100%
1.01 4900 Police Revenue - Other	165	280	-	100%
1.01 4990 Other Grants	-	-	-	100%
1.01 5310 Copy Machine Fee	2	31	100	31%
1.01 5320 Interest Income	10,010	22,697	35,000	65%
1.01 5390 Other Miscellaneous Income	1	1	1,600	0%
1.01 5300 Other Income - Other	-	22	-	100%
1.01 5400.2 Planner - Application Processing	150	4,873	10,000	49%
1.01 5400.4 Engineer-Application Processing	-	-	500	0%
1.01 5400.5 Bldg. Insp-Application Process.	2,661	3,924	4,000	98%
1.01 5400.6 Bldg. Insp-Enforcement	-	-	-	100%
1.01 5410 Animal License Fees	-	40	200	20%
1.01 5413 Farmers Market Business License	-	45	-	100%
1.01 5415 Business License	220	3,240	12,000	27%
1.01 5430 Encroachment Permit Fees	50	250	400	63%

City of Trinidad
Statements of Revenues - Budget and Actual
General Fund - Administrative Expenses
November 30, 2009
100%
Percent of the Year

		Current Month	Year To Date	Annual Budget	% of Budget
EXPENDITURES					
2.01 6090	Honorariums	\$ 250	\$ 1,250	\$ 3,000	42%
2.01 6100	Employee Wages	3,845	21,322	48,660	44%
2.01 6500	Employee Benefits/Ins/Taxes	3,700	14,529	26,611	55%
2.01 6809	Crime Bond	41	204	-	100%
2.01 6810	Fidelity Bond	-	-	-	100%
2.01 6820	Insurance - Liability	290	1,455	3,790	38%
2.01 6830	Property & Casualty Insurance	139	696	1,005	69%
2.01 7101.1	Attorney - Meetings	2,863	12,182	28,000	44%
2.01 7101.2	Attorney - Admin Tasks	-	850	-	100%
2.01 7101.4	Attorney - Litigation	-	-	-	100%
2.01 7105	City Engineer - Meetings	-	-	-	100%
2.01 7106	City Engineer - Project Fees	-	-	-	100%
2.01 7107.2	City Engineer - Admin Tasks	1,548	2,711	6,000	45%
2.01 7107.3	City Engineer - Application Process	-	164	2,000	8%
2.01 7130.1	City Planner - Meetings	291	291	12,000	2%
2.01 7130.2	City Planner - Admin Tasks	552	8,005	12,000	67%
2.01 7130.3	City Planner - Application Process	528	732	6,000	12%
2.01 7130.6	City Planner - Special Projects	6,132	13,905	30,000	46%
2.01 7140.2	Bldg Inspector - Admin Tasks	360	364	-	100%
2.01 7140.3	Bldg Inspector - Permit Proc	-	-	3,000	0%
2.01 7140.4	Bldg Inspector - Enforcement	1,762	1,762	-	100%
2.01 7150.2	Accountant - Admin Tasks	1,743	5,003	6,000	83%
2.01 7150	Accountant - Other	-	-	-	100%
2.01 7160.3	Auditor - Admin Tasks	-	-	6,000	0%
2.01 7202	Chamber of Commerce	-	-	3,000	0%
2.01 7204	Bad Debts	-	-	-	100%
2.01 7170	Financial Advisor/Tech Support	1,505	1,665	1,000	167%
2.01 7505	Library Rent & Local Contrib.	-	-	7,000	0%
2.01 7506	Rent	-	-	3,600	0%
2.01 7507	Utilities	136	1,192	4,000	30%
2.01 7509	Dues & Membership	105	150	2,000	8%
2.01 7510	Municipal/Update Expense	-	37,578	64,100	59%
2.01	Public Building Improvements	-	-	-	100%
2.01 7513	Office Supplies & Expense	1,105	2,757	4,500	61%
2.01 7515	Interest Expense	-	4,300	-	-
2.01 7516	Bank Charges	-	-	-	100%
2.01 7519	Contracted Services	-	-	-	100%
2.01 7599	Miscellaneous Expense	-	1,575	1,000	158%
2.01 7602	Telephone	234	966	3,000	32%
2.01 7603	Cell Phone & Pager Expense	-	-	-	100%
2.01 7604	Cable & Internet Service	161	644	-	100%
2.01 7606	Travel	-	-	1,500	0%
2.01 7806	Building Repairs & Maintenance	104	622	-	-
2.01 7807	Security System	-	-	-	100%
2.01 7808	Other Repair & Maintenance	93	93	-	100%
2.01 7809	Materials, Supplies & Equipment	222	709	5,000	14%
2.01 7822	Disaster Planning & Preparedness	-	-	2,000	0%

		Current Month	Year To Date	Annual Budget	% of Budget
2.01 8000	Depreciation	712	3,560		
2.01 8950	Penalties - Non-Deductible	-	-	-	100%
2.01 9200	Unrealized Loss/Gains	-	3,337	-	100%

TOTAL EXPENDITURES

\$ 28,421 \$ 144,573 \$ 295,766

	Revenues	Expenses	Fund Balance	Budget
2.02 Village Keepers Fund	\$ -	\$ -	\$ 930	-
2.03 Trinidad Tots Program Grant	\$ 15	\$ 1,385	\$ (35)	3,000
2.04 Integrated Waste Management	\$ 9,249	\$ 13,453	\$ 37,216	32,089
2.05 Watershed Council Grant	\$ -	\$ -	\$ 2,879	-
2.06 Clean Beaches Grant	\$ 19,849	\$ 19,849	\$ 26,152	470,350

City of Trinidad
Statements of Revenues - Budget and Actual
General Fund - Police
November 30, 2009
100%
Percent of the Year

		Current Month	Year To Date	Annual Budget	% of Budget
EXPENDITURES					
3.01 6100	Employee Wages	\$ 5,280	\$ 25,836	50,898	51%
3.01 65	Employee Benefits/Ins/Taxes	1,296	6,490	29,539	22%
3.01 6609	Commercial Crime Bond	18	88	-	100%
3.01 6810	Fidelity Bond	-	-	-	100%
3.01 6820	Insurance - Liability	362	1,819	3,790	48%
3.01 6830	Property & Casualty Insurance	139	696	1,005	69%
3.01 7101.1	Attorney - Meetings	-	-	1,000	0%
3.01 7150.2	Accountant - Admin Tasks	1,495	3,021	5,000	60%
3.01 7150	Accountant - Other	-	-	-	100%
3.01 7160.3	Auditor - Admin Tasks	-	-	3,000	0%
3.01 7506	Rent	1,300	6,500	3,000	217%
3.01 7507	Utilities	141	403	625	64%
3.01 7509	Dues & Membership	85	505	750	67%
3.01 7513	Office Supplies & Expense	542	1,545	1,000	155%
3.01 7518	Backgrounds / Education	1,000	3,233	3,000	108%
3.01 7519	Contracted Services	-	83	-	100%
3.01 7520	Animal Control	113	558	1,500	37%
3.01 7525	Uniforms/Safety Equip.	849	2,349	6,000	39%
3.01 7526	Investigation	-	646	1,500	43%
3.01 7599	Miscellaneous Expense	-	-	-	100%
3.01 7602	Telephone	541	1,983	3,000	66%
3.01 7603	Cell Phone & Pager Expense	-	-	-	100%
3.01 7604	Cable & Internet Service	-	-	-	100%
3.01 7605	Radio & Dispatch	375	1,875	4,500	42%
3.01 7600	Telephone & Comm. - Other	-	-	-	100%
3.01 7804	Vehicle Fuel & Oil	565	3,074	7,500	41%
3.01 7805	Vehicle Repairs	709	493	3,000	16%
3.01 7806	Building Repairs & Maintenance	-	-	-	100%
3.01 7807	Security System	120	120	-	100%
3.01 7808	Other Repair & Maintenance	989	2,488	3,000	83%
3.01 7809	Materials, Supplies & Equipment	-	-	-	100%
3.01 7822	Disaster Planning & Preparedness	-	-	-	100%
3.01 8000	Depreciation	468	2,340	-	100%
3.01 8500	Capital Reserve	-	-	13,200	0%
3.01 8590	Capital Outlay	-	-	-	100%
TOTAL EXPENSES		\$ 16,387	\$ 66,145	\$ 145,807	45%
		Revenues	Expenses	Fund Balance	Budget
3.03	COPS Grant	18,551	47,305	<u>\$ (13,633)</u>	119,904
3.04	Indian Gaming Grant	12,228	6,817	<u>\$ 11,259</u>	17,086

City of Trinidad
Statements of Revenues - Budget and Actual
General Fund - Fire
November 30, 2009
100%
Percent of the Year

		Current Month	Year To Date	Annual Budget	Percentage of Budget
EXPENDITURES					
4.01 6090	Honorariums	\$ 150	\$ 750	\$ 2,400	31%
4.01 6820	Insurance - Liability	145	728	1,000	73%
4.01 6830	Property & Casualty Insurance	-	-	-	100%
4.01 7507	Utilities	47	188	600	31%
4.01 7518	Backgrounds / Education	-	-	1,000	0%
4.01 7519	Contracted Services	-	-	5,700	0%
4.01 7599	Miscellaneous Expense	-	-	-	100%
4.01 7602	Telephone	2	45	100	45%
4.01 7603	Cell Phone & Pager Expense	-	-	-	100%
4.01 7604	Cable & Internet Service	-	-	-	100%
4.01 7605	Radio & Dispatch	-	152	1,000	15%
4.01 7804	Vehicle Fuel & Oil	-	321	750	43%
4.01 7805	Vehicle Repairs	-	1,558	3,000	52%
4.01 7806	Building Repairs & Maintenance	-	-	500	0%
4.01 7807	Security System	-	-	-	100%
4.01 7808	Other Repair & Maintenance	-	-	1,500	0%
4.01 7809	Materials, Supplies & Equipment	-	642	7,500	9%
4.01 7815	Non Capital Equipment	-	-	-	100%
4.01	Capital Equipment - Purchases	-	-	15,000	0%
4.01 8500	Capital Reserves	-	-	30,000	0%
4.01 8000	Depreciation	263	1,315		
TOTAL EXPENDITURES		\$ 607	\$ 5,699	\$ 70,050	8%
		Revenues	Expenses	Fund Balance	Budget
4.02	Indian Gaming Fire Dept	-	2,061	<u>\$ 23,140</u>	1,750

City of Trinidad
Statements of Revenues - Budget and Actual
General Fund - Public Works
November 30, 2009
100%
Percent of the Year

		Current Month	Year To Date	Annual Budget	% of Budget
EXPENDITURES					
5.01 6100	Employee Wages	1,716	9,299	23,256	40%
5.01 6500	Employee Benefits/Ins/Taxes	989	5,159	12,343	42%
5.01 6810	Fidelity Bond	-	-	-	100%
5.01 6820	Insurance - Liability	145	728	1,000	73%
5.01 6830	Property & Casualty Insurance	-	-	-	100%
5.01 7106	City Engineer - Project Fees	-	-	-	100%
5.01 7519	Contracted Services	-	9,775	9,800	100%
5.01 7525	Uniforms/Personal Equip	-	-	-	100%
5.01 7801	Street Maint/Repair/Sanitation	41	1,516	35,000	4%
5.01 7801.1	Sanitation	-	-	-	100%
5.01 7801.2	Street Safety Improvements	-	2,870	15,800	18%
5.01 7802	Street Lighting	258	1,521	4,000	38%
5.01 7802.1	Street Lighting - Improvements	-	-	15,000	0%
5.01 7803	Trail Maintenance	-	807	3,000	27%
5.01 7804	Vehicle Fuel & Oil	141	722	3,000	24%
5.01 7805	Vehicle Repairs	-	-	1,500	0%
5.01 7809	Materials, Supplies & Equipment	63	223	2,500	9%
5.01 8000	Depreciation	1,178	5,891	-	100%
TOTAL EXPENSES		\$ 4,531	\$ 38,511	\$ 126,199	31%

	Revenues	Expenses	Fund Balance	Budget
5.02 Park Bond Grant	\$ -	\$ 8,470	\$ (10,847)	126,550
5.03 Gas Tax Grant	2,655	-	\$ 27,324	10,000
5.04 Transportation Development Agency	3,635	4,151	\$ 21,825	9,650
5.05 Gateway Project Grant	-	-	\$ 151,543	-
5.06 High Risk Rural Roads (HR3) Grant	-	35,600	\$ (4,401)	-
5.07 Trinidad Center Road Proj (2006 TEA) ♦	-	47,168	\$ (47,168)	-
5.08 Trinidad Center Prop1B Project (2008)	-	39,715	\$ (39,715)	100,000
5.09 Trinidad Center TEA/ARRA Project (2009)	-	21,992	\$ 12,936	186,000
5.10 Azalea/Pacific Road Grant (2007)	-	-	\$ 129,600	-
5.11 Prop1B Grant*	-	-	\$ -	380,000
5.12 ASBS Planning Program (2007)	-	-	-	-
5.13 ASBS Stormwater Project (2009)	-	-	\$ -	-
5.14 ASBS Pier Reconstruction Project (2009)	-	-	\$ -	-
5.15 CCC Emergency Drainag Project (2008)	-	-	\$ 9,949	-
5.16 RSTP/SAFETEA-LU	-	-	\$ 3,375	1,800

*Note: The Prop1B Fund Distribution is included in other project budgets.

♦ Formerly Library/Museum

City of Trinidad
Statements of Revenues - Budget and Actual
Enterprise Fund - Water
November 30, 2009
100%
Percent of the Year

FUND BALANCE - JULY 1, 2009 \$ 1,013,763

		Current Month	Year To Date	Annual Budget	Percentage of Budget
REVENUES					
6.01 5710	Water Sales	17,823	\$ 92,584	\$ 210,000	44%
6.01 5750	Water A/R Penalties	(3,453)	(838)	4,000	-21%
6.01 5390	Miscellaneous	-	120	-	100%
6.01 5300	Other Income	-	-	-	100%
6.01 5320	Interest Received	-	-	30,000	0%
6.01 4990	Other Grants	-	-	60,000	0%
	Transfers from Other Funds	-	-	-	100%
TOTAL REVENUES		\$ 14,370	\$ 91,866	\$ 304,000	
EXPENDITURES					
6.01 6100	Employee Wages	\$ 5,241	\$ 28,531	\$ 72,984	39%
6.01 6500	Employee Benefits/Ins/Taxes	2,968	15,364	37,299	41%
6.01 6810	Fidelity Bond	-	-	-	100%
6.01 6820	Insurance - Liability	435	2,183	3,790	58%
6.01 6830	Property & Casualty Insurance	186	928	1,005	92%
6.01 7106	City Engineer - Project Fees	-	-	1,000	0%
6.01 7107.2	City Engineer - Admin Tasks	-	-	-	100%
6.01 7107.3	City Engineer - Application Process	-	-	-	100%
6.01 7115	City Attorney - Meeting & Admin T	-	-	3,000	0%
6.01 7150.2	Accountant - Admin Tasks	1,743	2,975	6,000	50%
6.01 7150	Accountant - Other	-	548	-	100%
6.01 7160	Auditor	-	-	6,000	0%
6.01 7504	Property Tax	-	58	-	100%
6.01 7507	Utilities	399	6,390	14,000	46%
6.01 7509	Dues & Membership	30	236	1,750	13%
6.01 7511	Licenses & Fees	309	309	-	100%
6.01 7513	Office Supplies & Expense	19	890	2,000	45%
6.01 7515	Interest Expense	-	1,083	5,000	22%
6.01 7516	Bank Charges	-	-	-	100%
6.01 7599	Miscellaneous Expense	40	98	-	100%
6.01 7600	Telephone & Comm. - Other	-	341	1,500	23%
6.01 7602	Telephone	99	245	-	100%
6.01 7603	Cell Phone & Pager Expense	-	-	-	100%
6.01 7604	Cable & Internet Service	49	147	-	100%
6.01 7804	Vehicle Fuel & Oil	126	545	3,000	18%
6.01 7805	Vehicle Repairs	-	79	1,500	5%
6.01 7806	Building Repairs & Maintenance	59	59	2,500	2%
6.01 7807	Security System	69	153	1,000	15%

		Current Month	Year To Date	Annual Budget	Percentage of Budget
6.01 7809	Materials, Supplies & Equipment	347	1,798	5,000	36%
6.01 7822	Disaster Planning & Preparedness	-	-	-	100%
6.01 7900	Water Lab Fees	-	3,150	3,500	90%
6.01 7902	Water Plant Chemicals	2,578	7,499	14,000	54%
6.01 7903	Water Line Hook-Ups	-	-	-	100%
6.01 7905	Water Line Repair	720	2,840	10,000	28%
6.01 7906	Water Plant Repair	3,881	19,962	25,000	80%
6.01 8000	Depreciation	2,341	11,707	30,000	39%
6.01 8950	Penalties - Non-Deductible	-	43		

TOTAL EXPENDITURES	\$ 21,639	\$ 108,161	\$ 250,828	43%
--------------------	-----------	------------	------------	-----

NET CHANGE	\$ (7,269)	\$ (16,295)		
------------	------------	-------------	--	--

Non Income/Expense Item Included in Cash Flow				
6.01 2710	Davis Grunsky Note	-	110,053	8,000 1376%
6.01 2720	Drinking Water Bond Note	-	-	18,000 0%
		-	110,053	26,000

NET CHANGE INCLUDING NOTES	\$ (7,269)	\$ (126,348)		
----------------------------	------------	--------------	--	--

FUND BALANCE - NOVEMBER 30, 2009	\$ 887,415	\$ 276,828		
----------------------------------	------------	------------	--	--

	Revenues	Expenses	Fund Balance	Budget
Turbidity Meter Grant	-	122	\$ (122)	60,000

City of Trinidad
Statements of Revenues - Budget and Actual
Enterprise Fund - Cemetery
November 30, 2009
100%
Percent of the Year

FUND BALANCE - JULY 1, 2009 \$ 159,216

		Current Month	Year To Date	Annual Budget	Percentage of Budget
7.01 5810	Cemetery Plot Sales	\$ -	\$ 4,100	\$ 8,000	51%
7.01 5320	Interest Income	-	-	5,000	0%
<hr/>					
Gross Profit		\$ -	\$ 4,100	\$ 13,000	
Expense					
7.01 6100	Employee Wages	\$ 401	\$ 1,819	5,376	34%
7.01 6147	Employee Benefits, Ins, Taxes	222	1,096	2566	43%
7.01 6810	Fidelity Bond	-	-	-	100%
7.01 6820	Insurance - Liability	72	364	400	91%
7.01 7519	Contracted Services	-	-	500	0%
7.01 7800	Repairs/Maint/Supplies - Other	-	5	500	1%
7.01 7808	Other Repair & Maintenance	-	118	-	100%
7.01 8000	Depreciation	19	95	500	19%
<hr/>					
Income (loss) before Income Taxes		\$ 714	\$ 3,497	\$ 9,842	36%
<hr/>					
Net Income (Loss)		\$ (714)	\$ 603		

FUND BALANCE - NOVEMBER 30, 2009 \$ 159,819

CONSENT AGENDA ITEM IX.3

Date: January 13, 2010

Item:

RESOLUTION 2010-02 AUTHORIZING THE CITY OF TRINIDAD TO PARTICIPATE IN MULTI-JURISDICTIONAL TELECOMMUNICATIONS PLANNING AND FUNDING OPPORTUNITIES

Background:

This Background report was prepared by Jan Kraepelien, Communications Specialist for the City of Arcata.

The second and final round of the federal American Recovery and Reinvestment Act (ARRA) stimulus funds for broadband deployment and adoption presents a once-in-a-generation opportunity for Humboldt County and other remote rural counties of Northern California. We have the potential to obtain over \$50 million of public communications infrastructure as well as enhance private efforts to build and utilize a robust and reliable broadband network throughout the North Coast. Deployment and adoption of fiber and advanced wireless networks to community anchor institutions, to the home, to business, and to the farm gate will determine the economic prospects as well as the health, safety and quality of life for remote rural communities.

Beyond ARRA allocations, other major sources of funding are also available which require similar plans, procedures and strategies.

This is similar to the cable franchising process that lead to increased monies into the municipality's general funds, use of fiber connections to various public institutions, and the creation and ongoing success of Access Humboldt. We should use the same successful approach, including multi-jurisdictional alliances, for a process to obtain substantial public benefits from ARRA funding which are in fact federal taxpayer dollars.

The benefits "on the ground" made possible from local community broadband networks include:

- Greater access to government materials like GIS maps, planning documents, other government-produced information, and meetings.
- Access to digital media resources for local production, lifelong learning, and workforce development

- Monitoring essential facilities, like water tanks, for their data and security.
- More teleconferencing, saving money, energy, and greenhouse gases.
- Opening niche markets around the world for local products and services.
- More employment through telecommuting.
- Increased small business development through home-centered businesses.
- Telemedicine - preventive, diagnostic, and therapeutic services, as well as patient education and assistance with self-management of health, can be provided (as currently done in the Veteran's Administration).
- Job creation through construction and maintenance.

Staff Recommendation: Approve proposed Resolution 2010-02, and authorize the City Manager to represent Trinidad in pursuing these potential collaborative funding opportunities.

Attachments: Proposed Resolution 2010-02; and
12/28/09 Letter from the California Emerging Technologies Fund urging this action.



RESOLUTION 2010-02

**Authorizing the City of Trinidad to Participate in Multi-Jurisdictional
Telecommunications Planning and Funding Opportunities**

WHEREAS, municipal broadband needs are expected to increase ten-fold over this decade, and therefore telecommunications planning is essential for the benefits they provide to the citizens and businesses in the City of Trinidad; and

WHEREAS, to meet local demand, it is critical that broadband media infrastructure be developed and adapted to meet the City, County, and Region's communications needs for the future; and

WHEREAS, significant cost savings can be achieved by government and non-government organizations through local public ownership, collaboration, not-for-profit management, and public benefit negotiations that leverage community resources; and

WHEREAS, currently, there are substantial public funding opportunities available for infrastructure development and sustainable adaptation projects to meet community needs.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Trinidad does hereby:

1. Authorize the City Manager to pursue telecommunications planning through the County Administrative Officer/City Managers Group by developing a Broadband Working Group providing input from municipalities, non-profit organizations, the health care sector, and tribal governments.
2. Authorize its staff to work with the regional Broadband Working Group to:
 - a. Work with the Humboldt Area Foundation to obtain consultancy and engineering/design service to produce a concise Telecommunications Strategic Vision.
 - b. Pursue cooperation and possible shared proposals with neighboring counties; specifically the four Redwood Coast Rural Action consortium of Humboldt, Mendocino, Del Norte, and Trinity Counties, and Siskyou County, tribal governments, special districts, and other jurisdictions.
 - c. Pursue a multi-jurisdictional application for American Recovery and Reinvestment Act (ARRA) funding and pursue regional cooperation for ARRA Round Two proposals.
 - d. Pursue mutually beneficial partnerships with non-governmental organizations and establish criteria for municipal support for private and non-profit proposals for public funding to serve the City and the surrounding region.

PASSED AND ADOPTED BY THE TRINIDAD CITY COUNCIL of Humboldt County of the State of California
this 13th day of January, 2010.

I, the undersigned, hereby certify that the foregoing Resolution was duly adopted by the Trinidad City Council
by the following vote:

Ayes:
Noes:
Absent:
Abstain:

Attest:

Gabriel Adams
Trinidad City Clerk

Stan Binnie
Mayor



CHAIRPERSON
Michael R. Peevey
President
California Public Utilities Commission

SECRETARY
Dr. Barbara O'Connor
Professor
California State University, Sacramento

TREASURER
Rich Motta
Consultant & Retired Vice President
AT&T

Jeff Campbell
Director, Technology & Trade Policy
Global Policy & Government Affairs
Cisco Systems, Inc.

The Honorable Martha M. Escutia
Former California State Senator
Partner
Manatt | Phelps | Phillips

Joe Gross
President & CEO
Sustainable Systems, Inc.

Barbara Johnston
Executive Director
Medical Board of California

Jim Kirkland
General Counsel
Trimble Navigation Limited

Ross LaJeunesse
Head of State Policy, Western U.S.
Google, Inc.

The Honorable Lloyd Levine
Assemblymember
State of California

Sam Overton
President
City of Los Angeles
Commission on Disability

Carol Whiteside
Founder and CEO Emeritus
Great Valley Center

PRESIDENT & CEO
Sunne Wright McPeak
California Emerging Technology Fund

CALIFORNIA EMERGING TECHNOLOGY FUND
WWW.CETFUND.ORG

The Hearst Building
5 Third Street, Suite 520
San Francisco, CA 94103
415-744-CETF (2383)

1000 N. Alameda Street, Suite 240
Los Angeles, CA 90012
213-346-3222

December 28, 2009

The Honorable Stan Binnie
Mayor
City of Trinidad
P.O. Box 390
Trinidad, CA 95570

Dear Mayor Binnie:

The California Emerging Technology Fund (CETF) invites you to become a supporter and champion of **Get Connected!** –an historic public awareness and education program designed to reach California residents that have not yet adopted broadband technology. The program formally launched in June 2009 with the unveiling of the **Get Connected!** website (www.GetConnectedToday.com) and multi-lingual public service announcements illustrating some of the benefits of being connected.

Get Connected! is being rolled out each region at a time, starting by requesting local elected officials to adopt resolutions of support to set a positive context for the public awareness messages. We would greatly appreciate a resolution from your jurisdiction to kick-off **Get Connected!** in the Redwood Coast Connect region. And, we invite you to individually endorse **Get Connected!** as a champion. With your leadership, the Digital Divide can be closed in California.

As a **Get Connected!** champion, we respectfully request your support and participation in the following ways:

- Adopt a resolution supporting **Get Connected!** in your jurisdiction. A Sample Resolution is enclosed for your consideration.
- Allow CETF and the **Get Connected!** program to list you as a champion in communication materials, including on the **Get Connected!** website. This may include short video statements to be posted on the CETF website.
- Promote the use of broadband technology in making information available to the public, engaging civic involvement and delivering public services.
- Incorporate **Get Connected!** key messages into speeches and presentations. CETF will provide you with speaking points.
- Organize and host a Community Connect Fair. CETF will provide a guidebook.
- Agree to help at least 10 constituents **Get Connected!** and send them a welcome email from your office.

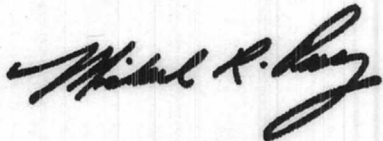


GETCONNECTED!
Your Life Made Easier

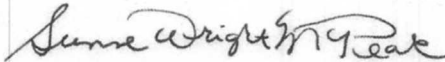
Enclosed is a Sample Resolution for consideration by your jurisdiction. Also enclosed is a reply form to confirm your participation. For more information about CETF please visit the website (www.cetfund.org).

It is our sincere hope that you will consider this request and that together we can position California to become a national model for closing the Digital Divide and demonstrating how broadband connectivity accelerates economic recovery. If you have any questions or need additional information about **Get Connected!**, contact Luis Arteaga, CETF Director of Emerging Markets, (415) 744-2388, or Gladys Palpatoc, CETF Associate Vice President (415) 744-2387.

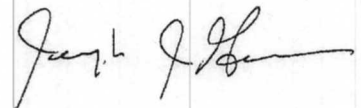
Sincerely,



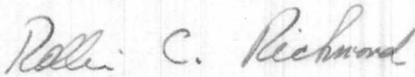
Michael R. Peevey, President
California Public Utilities
Commission
CETF Chairman



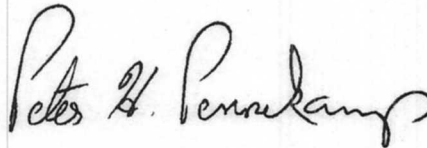
Sunne Wright McPeak
President and CEO
CETF



Joe Gross
President and CEO
Sustainable Systems, Inc.



Rollin C. Richmond
President
Humboldt State University



Peter Pennekamp
Executive Director
Humboldt Area Foundation

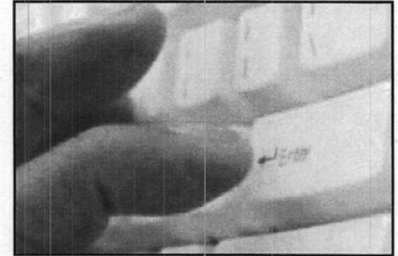
Enclosure(s)



FACT SHEET

Get Connected!

Get Connected! is a comprehensive statewide public awareness program, first unveiled in Los Angeles County, that educates targeted populations about the economic and social benefits of broadband connectivity. The program aims to break down barriers and address misperceptions that perpetuate the Digital Divide that currently exists in California. The program will increase awareness of the value of broadband through an array of communication vehicles, including a multilingual Web portal for new users (www.GetConnectedToday.com), TV and radio commercials, and Community Connect Fairs that provide hands-on experience with broadband. The program also includes Champions for Access, which are organizations across a variety of industry sectors that sponsor and fund **Get Connected!** initiatives.

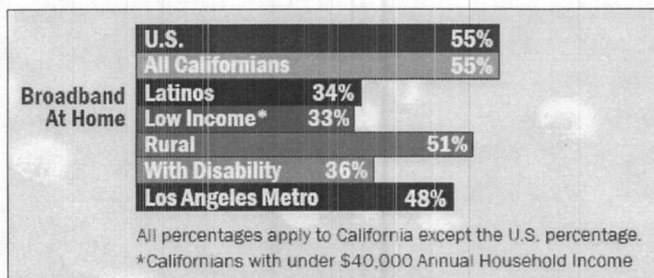


Broadband Benefits

- Broadband high-speed Internet saves time and makes an individual's life easier by giving him/her instant access to what he/she needs – communication, information, and services.
- Using broadband high-speed Internet helps stretch dollars.
- Individuals can get ahead in their career and in life with high-speed Internet.

Target Populations

Launched by the California Emerging Technology Fund (CETF), the program is aimed at reaching low-income Latinos, African Americans, Asian Americans and non-Hispanic whites. Priority communities include rural and remote areas, disadvantaged urban neighborhoods, and people with disabilities.



California Emerging Technology Fund

CETF provides leadership statewide to minimize the Digital Divide by accelerating the deployment and adoption of broadband and other advanced communication services to unserved and underserved communities. The organization invests in programs and projects to improve access, affordability, applications, accessibility and assistance to broadband – ultimately, to increase broadband adoption in California by 10% in 2010.

California's Digital Divide

Although the deployment and adoption of broadband technology is steadily increasing across the nation and within California, there persists a pattern of differential access and use among socio-economic population groups – this reality is referred to as the “Digital Divide” and is a major concern for California's future global competitiveness. Computer and broadband use by Californians is only on par with the national average – at 55% for broadband connection at home and 75% for computer use. More than 17 million Californians are without broadband connection and more than 13 million are without Internet connection at home.

For more information, please contact Luis Arteaga at luis.arteaga@cetfund.org or 415.744.2388.

CONSENT AGENDA ITEM IX.4

Date: January 13, 2010

Item:

PARTICIPATION IN COUNTYWIDE ENERGY CONSERVATION LOAN PROGRAM

Background:

In December, the Board of the Redwood Coast Energy Authority approved a resolution that supported the establishment of a regional "municipal energy financing program. The purpose of this action was to begin the process of creating a loan program that could benefit property owners.

If established, residents and businesses (property owners) in cities and counties that choose to participate could potentially be eligible for a loan program that would promote energy conservation through loans for energy efficiency and renewable energy retrofits that are permanent and fixed to real property.

Humboldt County requested a letter from the City stating its interest in participating in mid December. They further requested that the City Council adopt a Resolution in support. This action does not commit the City to any financial cost, but it would continue to make Trinidad residents eligible to participate if and when the loan program can be established.

The City Council would need to take future action to participate in this program when funding sources are identified and program rules or regulations are formed.

Staff Recommendation:

Confirm that the City of Trinidad is interested in participating in a regional "municipal energy financing program."

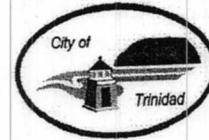
Attachments:

12/15/09 Letter from the City Manager to Kirk Girard, County Director of Community Development Services; and Resolution No. 2009-4 from the Redwood Coast Energy Authority.

City of Trinidad

P.O. Box 390
409 Trinity Street
Trinidad, CA 95570
(707) 677-3876
Fax: (707) 677-9517

Steve Albright, City Manager



December 15, 2009

Mr. Kirk Girard, Director
Community Development Services Department
Humboldt County
3015 H Street
Eureka, CA 95501

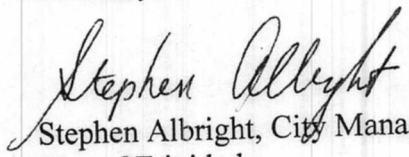
Dear Mr. Girard:

The City of Trinidad is interested in participating in a regional municipal finance program (the proposed North Coast Energy Independence Program) that is being formed to make loans to property owners to fund energy efficiency and renewable energy retrofits. This sounds like a fine opportunity to assist our local residents in reducing utility costs and helping the City of Trinidad achieve its goals of minimizing energy consumption.

The City of Trinidad is a member of the Redwood Coast Energy Authority, which has played a central role in the development of the North Coast Energy Independence Program and adopted Resolution 2009-04 on December 7, 2009, formalizing its participation in the program. The Trinidad City Council will be asked to adopt its own Resolution of participation in early January 2010 as we learn more about the details of the program.

We look forward to working with you and the other participants to make the North Coast Energy Independence Program successful and of value to our residents.

Sincerely,


Stephen Albright, City Manager
City of Trinidad

Redwood Coast Energy Authority

Approve Resolution No. 2009-4 in support of the County of Humboldt's collaborative proposal to the California Energy Commission for State Energy Program funding for a local AB 811 type municipal energy financing program.

RESOLUTION No. 2009-4

EXHIBIT A

The proposed Humboldt County Municipal Financing Program is intended to implement energy retrofits in existing residential, commercial, and industrial buildings. Through this program, property owners may enter into contractual assessments to finance the installation of energy efficiency or distributed renewable energy generation improvements that are permanently fixed to residential (including multi-family), commercial, industrial, or other real property. Under this municipal financing program property owners repay the assessments with their property taxes, and the liens associated with the assessments are given priority over previously-recorded private liens (such as a mortgage).

The State Energy Program Municipal Finance Program funding herein described would be used to be implement an AB 811 program in participating counties as a regional extension or "franchising" of the Sonoma County Energy Independence Program. Partner counties in the North Coast Integrated Regional Water Management Program region could potentially participate with Sonoma County in the issuance of bonds designed to provide long term financing for the regional AB 811 program. Precise details regarding the process for assembling contract assessments from multiple counties and cities would be developed with grant funding. However, it is expected that each participant would utilize nearly identical program eligibility criteria and eligible project costs, and similar accounting procedures in order to assure the best possible bond ratings. Each participating agency will participate in financing mechanisms to support the program. These cooperative mechanisms will dramatically increase the feasibility of individual AB 811 programs in the region, particularly for smaller jurisdictions.

If funded through a State Energy Program grant, the Redwood Coast Energy Authority would be a sub-contractor to the County of Humboldt to market and operate the program within Humboldt County.